



31 January 2019

Dear **Parent / Carer**

The Bulwell Academy Choir Trip to Disneyland Paris, 21-23 June 2019

I am delighted to let you know that the trip to Disneyland Paris will go ahead. All the places on the trip have been filled and the booking has been confirmed with the organisers at Disneyland Paris.

I have enclosed a number of important documents which need your attention:

1. **PARENT INFORMATION GUIDE.** This has been compiled to answer any initial questions you may have regarding the trip. It includes a sample itinerary and details of payment instalments. This guide will be updated before the trip to provide you with all necessary information including the Academy's emergency contact details and the final itinerary.
2. **NATIONALITY QUESTIONNAIRE & CONSENT FORM.** This needs to be completed so that we can add **XXX** to the Collective (Group) Passport.

We will take student photos for the purpose of the Group Passport and print these to send in with the Group Passport Application Form.

The person who signs the form must have parental responsibility or should be the child's legal guardian or carer. Guardians or carers must provide an additional supporting letter.

If you require support to complete this form, please contact me.

3. **PARENTAL CONSENT FORM – RESIDENTIAL TRIP 2018-2019.** This must be completed by the parent/carer to provide consent for your child to take part in the trip and to provide staff on the trip with all the relevant up to date information regarding your child, ie, medical information, prescribed medications, emergency contact information.
4. **GDPR (General Data Protection Regulations) PHOTO CONSENT:** The Parental Consent form (item 3) asks for your consent for photographs to be taken during the trip for publicity purposes.



We would like to be able to take group photographs of the whole choir as well as some individual and small group photographs. If you DO NOT give your consent to photographs being used for publicity purposes, please mark this clearly on the form.

Deposit & Payments:

Thank you for paying your deposit of £60 to secure XXX's place on the trip. This deposit is not refundable. If you choose, at any point, to cancel XXX's place on the trip, the school will only be able to refund any monies paid if we can fill the place.

Further instalments are payable through ParentPay or by cheque made payable to The Bulwell Academy:

- £80 by 21 February
- £60 by 21 March
- £55 by 25 April.

Please complete both the Nationality Questionnaire/Consent and the Parental Consent Form and return them to me by 21 FEBRUARY 2019.

Finally, we would like to invite you and XXX to a **special information evening on Thursday 7 March** which will start promptly at **6.00pm**. The meeting should last approximately half an hour, and will be your opportunity to meet with myself and other staff who will be accompanying the students on the trip. This evening will be a good opportunity for you to raise any further questions.

If you have any queries or require support to complete the enclosed forms, please do not hesitate to contact the school on the Academy number.

Yours sincerely

Mr J Williams
Teacher of Music