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**THE BULWELL  
ACADEMY**  
*Creative  
Education  
Trust*

10 June 2019

Dear Parent/Carer

## **Arrangements for Year 11 from Friday 14 June**

We are now reaching the time of year where many Year 11 students are getting to the end of their exams and I am writing to clarify the arrangements regarding their required attendance at school.

On Friday 14 June, the majority of students will have their final exam in the morning. We will then say goodbye to the students and all students will need to have left the site by 11.30am.

After this date the only remaining exam is hospitality on the morning of Tuesday 18 June, however many students are still finishing work for the vocational subjects listed below. It is vital that students finish off the work by the dates listed, as final grades have to be sent to the exam board in order for the qualification to be claimed. **Students in these subjects are therefore required to attend their timetabled lessons and any other sessions agreed with staff until they have completed the course. Failure to complete the work will result in no grade.**

| Subject                         | Teacher to sign the qualification off | Date to be completed by |
|---------------------------------|---------------------------------------|-------------------------|
| <b>Health &amp; Social care</b> | Mrs Gascon                            | 24 June                 |
| <b>Sport BTEC</b>               | Mr Howarth                            | 24 June                 |
| <b>Engineering</b>              | Mr Wagstaffe                          | 24 June                 |
| <b>Business BTEC</b>            | Miss Cooper                           | 24 June                 |

***Students will no longer be required in school as a matter of course from Monday 17 June.***

**We expect students to wear full uniform whilst they are attending lessons and exams.** At the end of the examination period, we would be grateful if you would donate any uniform in good condition to the school.

May I take this opportunity to thank you for your support over this year and to wish your child the very best of luck in their remaining exams. GCSE results will be available to Year 11 students on **Thursday 22 August from 9.30am in the Hall**. We look forward to seeing all of the students again then.

**Results must be collected by your child personally unless we have a signature from them authorising us to give them to another person. Proof of identification will be needed by the person collecting if this is the case. Alternatively, if students wish to ring in to receive their examination results, they must have previously agreed a password with Mr Adams, our Examinations Officer.**

If your child needs any careers advice or guidance, then please contact the careers team or visit our recently reviewed and enriched careers website.

Yours sincerely

*Claire Stopard*

C Stopard  
**Vice Principal Year 11**